

**12 - Miscellaneous**

**NOTES**

- All pre-populated risks / solutions are suggestions only. Please amend / add to for your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
- Do not enter any information below the bottom of the table
- There are blank rows added at the bottom to add additional risks in
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

**RISK OVERALL**

CURRENT:			OVERALL
LOW (1-4)	MEDIUM (5-12)	HIGH (13-25)	
0	4	0	6.75
			MEDIUM

  

FUTURE:			OVERALL
LOW (1-4)	MEDIUM (5-12)	HIGH (13-25)	
4	0	0	2.75
			LOW

**RISK BREAKDOWN**

CURRENT:					
Likelihood	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Severity	0	0	4	0	0
	0	3	1	0	0

  

FUTURE:					
Likelihood	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Severity	2	2	0	0	0
	1	3	0	0	0

Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What EXISTING controls or mitigations are in place today?	Considering existing controls / mitigations, please assess CURRENT Risk Level (1 - 5)		OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What FURTHER actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate EXPECTED risk level (1 - 5)		OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
				Likelihood / prevalence of risk occurring	Severity of Risk if it occurs			Likelihood / prevalence of risk occurring	Severity of Risk if it occurs						
Additional support and guidance for specific groups of children such as: • EAL children • Newly arrived to the UK • Refugees • Families with no recourse to public funds (NRPF)	Children and staff	Emotional trauma	None	3 - Medium	3 - Medium	MEDIUM	We are prepared with necessary support if the need arises through our learning mentor and access to services that families can be signposted to. If the need arises, plan support, induction and training for staff. Ensure a welcome procedure is in place for new families, which includes access to translated advice about social distancing.	2 - Low	2 - Low	LOW	Learning mentor	ongoing if and when need arises.			<a href="#">Local guidance from community groups</a> <a href="#">Public Health guidance</a>
Staff training implications	Staff and children	ill prepared to carry out all aspects of job to the best of their abilities.	None	3 - Medium	2 - Low	MEDIUM	Usual beginning of year training needed around safeguarding as well as additional training for Covid-19. Training to be carried out in large well ventilated rooms. In the event of an outbreak training to return to virtual.	1 - Very low	1 - Very low	LOW	HT	ongoing throughout this academic year 2021/22			Public health guidance. School nurse service?
Governors may be called upon to support leaders for example in appeals, challenging situations or communication with parents	School leaders and wider staff team	Emotional and mental health trauma	Established appeals panels that can be called upon at anytime.	3 - Medium	2 - Low	MEDIUM	Governors to ensure that all school policies are up-to-date, reflecting the latest national and local guidance, for September. Following policies will need to be reviewed before September -behaviour, attendance, safeguarding, risk assessments will all need to be reviewed.	2 - Low	2 - Low	LOW	HT and Chair of Governors.	Autumn Term 2021			Local and national guidance from Governor Support services and the NGA.
Admissions – some parents may request to defer their child's place in Reception until the following year	Children and families	Emotional trauma	Refer to LA admissions for advice and guidance	3 - Medium	2 - Low	MEDIUM	The DfE guidance states the they do not expect it to be a common request from parents that their child's place is deferred. Contact those parents who have not accepted the place. Talk to them about their concerns and the implications of their decision. After discussion if parents still wish to have a deferred place they must complete a Deferral Application Form for the LA to consider. Children must not be offered a deferred place without following the Local Authority process. Parents to be directed to the up to date policy on the WCC website to help parents in making their decision.	1 - Very low	2 - Low	LOW	HT and Governing Body	as and when the need arises			Local guidance – admissions and appeals team

END OF TABLE - DO NOT ENTER INFO BELOW HERE