

SCHOOLS AND SETTINGS - Reset and Recovery  
Risk Assessment



**8 - Transition**

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to for your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
- Do not enter any information below the bottom of the table
- There are blank rows added at the bottom to add additional risks in
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL

CURRENT:			
LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
0	0	2	16.00 HIGH
FUTURE:			
LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
2	0	0	2.50 LOW

RISK BREAKDOWN

CURRENT:					
	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	0	0	0	2	0
Severity	0	0	0	2	0
FUTURE:					
	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	1	1	0	0	0
Severity	1	1	0	0	0

Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What EXISTING controls or mitigations are in place today?	Considering existing controls / mitigations, please assess CURRENT Risk Level (1 - 5)		OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What FURTHER actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate EXPECTED risk level (1 - 5)		OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
				Likelihood / prevalence of risk occurring	Severity of Risk if it occurs			Likelihood / prevalence of risk occurring	Severity of Risk if it occurs						
Transition into EY	Children and families	Increased anxiety not school ready	New Entrants Parents meeting Staff visiting nurseries. Children coming to stay and play session with an adult from home Induction Day Home visits	4 - High	4 - High	HIGH	New entrants HT talk to be virtual on Zoom. Children to come into school one evening with one parent only to meet the teacher and see the classroom. Information pack to be collected from main school office, sent to nurseries or delivered by a member of staff. Information to be collected from nurseries via phone calls and/or virtual meetings. Families to come into school in September for a short meeting with the classteacher. First day one parent to stay with child for an hour session as a stay and play session - Children to start part time from second week in September. Full time attendance from third week in September. This will be reviewed in April 2022 for admissions in September 2022	1 - Very low	1 - Very low	LOW	HT, DHT and EYFS lead	October half term. Reviewed again in April 2022			
Transition into Y1 and Y2 and Transition for Y2 children to junior school.		Increased anxiety not next year ready	Opportunities for children to spend time with new teacher for 1 hour sessions prior to Induction Day Induction Day	4 - High	4 - High	HIGH	Children to spend a day with their new teacher and T.A in July 2021. Welcome to Y1 and 2 face to face meeting usually held in September for parents to be pre recorded and put on website ready for September. Year 3 teachers to arrange a series of Zoom calls with each class so children are familiar with teachers. Children to see weekly activities by junior school during last half of Summer Term. This will be reviewed in April 2022 for admissions/change of school September 2022	2 - Low	2 - Low	LOW	HT, DHT and KS1 lead	October half term			National guidance re social distancing Information packs – school level information Local and national guidance on curriculum adaptations – ‘recovery curriculum’.
END OF TABLE - DO NOT ENTER INFO BELOW HERE															