



Nathaniel Newton Infant School
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Headteacher Mrs J Forshew

Learning Together to be the best we can.

Wednesday 9th September 2026

Dear Parents and Carers,

To help keep all pupils, staff and visitors safe, please observe the following guidelines when using the school site:

1. **Breakfast Club:** The Breakfast Club doors, accessed via the **school playground**, open at **8:10am** and close strictly at **8:15am**. **No admittance will be permitted after 8:15am**. Breakfast Club bookings must be made via **Arbor**, with the booking cut-off being **Friday for the following week**.
2. **Morning Access:** Except when attending Breakfast Club or Links Daycare, please do not enter the school premises before **8:30am**.
3. **End-of-Day Access:** Please do not enter the school site before **3:00pm**. Children may still be learning or taking part in supervised activities, and early entry can cause distractions and safety concerns.
4. **Car Park:** The car park is for **staff and visitors only** and must not be used for dropping off or collecting children.
5. **Supervision:** Children must be supervised at all times, particularly around the wooded areas. Please also ensure children do not climb on the railings outside the school office.
6. **Bicycles and Scooters:** For safety reasons, all riders must **dismount at the top of the drive**. Bicycles and scooters must be left next to the **clothing bank crate** and are left **at the owner's risk**. Riding bicycles or scooters on the school premises is not permitted.
7. **Neighbours and Parking:** Please be considerate of our neighbours by keeping driveways clear and not turning in or blocking entrances. Please also do not park on the school's zigzag lines and park responsibly without obstructing pavements or access.

Thank you for your continued cooperation in helping us maintain a safe and orderly environment for our whole school community.

Yours sincerely,

Mrs J Forshew
Headteacher

